

Friends of the La Mesa Library  
**Regular Board Meeting Minutes**  
May 24, 2012

**Attendance:**

**Board Members:** Robert Duff, Deborah Ives, Ruth Ketchum, John Schmitz, Eileen Schmitz, and Bob Thatcher.

**Guest:** Safa Arabo

**Call to Order:** The meeting was called to order by President John Schmitz at 4:33 p.m.

**Approval of the Minutes:** The April minutes were approved.

**Library Report:**

- Ruth Ketchum reported that the partnership of Library, FOL and the city is working well. There were over 100 participants in the recent geocaching workshop.
- She and Anna Hartman did a tent at the Book Fair. They checked out 45 books and set up 25 new library cards.
- It's now certain that the Bookmobile will take part in the Flag Day Parade.
- Safa Arabo pointed out that the La Mesa Library leads this fiscal year by 20,000. In July, Jose Aponte Head of the County Library System will visit La Mesa. Details are yet to be arranged.
- Safa said that everything is ready for the Library's birthday celebration on June 9 and the Summer Reading programs are ready to go.
- Ruth handed out a 2012-2013 Budget Request from the La Mesa Library for consideration (copies on green paper). County funding will decrease by 4% and will not pay for popular magazines and newspapers.

**Treasurer's Report:**

- Bob Thatcher reported that the move of FOL accounts to Comerica is done. Comerica will provide extra services, such as setting up separate debit cards for Library programs. Besides not having to write so many checks, he will be able to see when the cards are used and for how much.
- He distributed the Statement of Financial Position as of April, the April Income and Expenditures Statement, and daily Bookstore sales. His report was moved, seconded, and approved. It will be sent to Bob Duff for posting.
- A draft proposal for FOL 2012-2013 budget was handed out. However, it does not yet reflect input from library staff.
- Safa turned in several receipts for the Teen program, volunteer party, and Adult summer reading program.
- John will make a new form for funding requests so that receipts can be clipped to it. Additionally, a new form for reimbursements should be made, with spaces for *Date Requested*, *Date Check Written*, *Amount* and *Tax*.

### **President's Report:**

- John Schmitz has culled the membership list two pages on Excel, with eighty members.
- He suggested a meeting with Ruth Ketchum and LM Assistant City Manager Yvonne Garrett to develop an understanding of the City's plans for a bigger library.
- He reported that LM/SV superintendent Brian Marshall offered the use of the districts "All Call" service for events like Summer Reading. The board had reservations about this as the service might be viewed by parents as an emergency notification system and be an annoyance to them.
- There has been no progress on the Bylaws.
- John will try to attend several programs put on by staff such as the popular geocaching and children's story time to pitch membership in FOL.

### **Bookstore Report:** Deborah Ives

- She is happy with Alibris online sales and expects sales to pick up.
- Helix Key Club or senior project students under age 18 could be recruited as volunteers.
- We need to write a letter of thanks to donors.
- John should get new donation receipts to Deborah.

### **IT: Bob Duff**

- He reset the lobby video to show Centennial events.
- If staff will email him about events and programs, he could add those to the webpage.
- John should check over and then send the list of donors to Bob for posting.
- If John would like Deborah to preview the President's Message, he can send to Deborah in Word.

The meeting was adjourned at 5:30 p.m.

There will not be a June meeting as several members will be out of town.

*Minutes submitted by Eileen Schmitz*