

Friends of the La Mesa Library  
**Regular Board Meeting Minutes**  
June 27, 2013

**Attendance:**

Board Members: Robert Duff, Bob Thatcher, John Schmitz, Eileen Schmitz, Heather Pisani-Kristl (Library Ex-officio) Chris Gonzales (City Ex-officio).

**Call to Order:** President John Schmitz called the meeting to order at 4:43 p.m.

**Approval of the Minutes:** The May 2013 minutes were approved with a minor correction.

**Treasurer's Report:** Bob Thatcher presented the *Statement of Financial Position* and the *Income and Expense Statement* as of May 31<sup>st</sup>. Both were accepted.

- He pointed out several expenditures for programs: \$400 to Gamers Express and payment for the Volunteers breakfast.
- The Bookstore daily average was \$46.23. Last year, \$40.76 was earned in May sales.

**Budget:** Bob, John, and Heather met on June 21<sup>st</sup> to draft a budget, keeping in mind the lower book sales (*Proposed Budget 2013-14*). Since then, Heather met with staff to compile Library requests (*Draft #2 2013-14 Budget Request*) which Bob Thatcher will integrate into the new budget. Eileen moved to approve this budget and Bob Duff seconded the motion. It was approved with the understanding that amendments will be made as needed.

There was further discussion about slipping Bookstore sales. Heather would like to set up a meeting with Deborah to discuss Bookstore issues. Heather will also ask if other county Friends' bookstores are showing similar declines in revenue.

**IT Report:**

- Bob Duff made a DVD of the Authors and Artists event. It is currently running on the lobby screen.
- He also put pictures on the Friends' website under the *Events* tab.
- Heather will send a PDF calendar to Bob to post under the *Upcoming* tab. The dates of our meetings will be posted there.
- John can post any time by highlighting a new message, copying, and pasting into the website.

**Library Staff Report:** Heather Pisani-Kristl noted that La Mesa's single day circulation was #1 in the County during the Authors and Artists event.

- We were #3 over all in May but were first in laptops and magazines.
- The staff is considering changes in layout to move the service desks to a central location. It would help staff to observe all corners of the library.
- Heather hasn't yet worked out what to do about paper towels in the restrooms.

President's Report: John Schmitz

- The Authors and Artists event raised much more money this year. John handed out a financial summation of revenues (\$1,019.00\*) and expenditures (\$152.83), making a profit of \$866.17. *\*Close to \$200 of the revenues came from the FOL's special sale of art books.*
- John will write a letter to City Manager Dave Witt in appreciation of Chris Gonzalez' tremendous help at the Authors and Artists event. He was there all day, helping in various ways.
- We wish to thank the Boy Scouts and Helix Key Club their assistance. Glenna Bloeman, Kiwanis Lieutenant Governor, will give each group \$50. John moved and Bob Thatcher seconded a motion to donate \$50 from the Friends to the Boy Scouts. The motion was approved.
- Eileen will write letters of thanks to the Arts Alliance and to Richard Lederer for their participation.
- An invoice was received from the Chamber of Commerce for annual membership renewal.

Bookstore: No report

The meeting was adjourned at 5:34 p.m.

*Minutes submitted by Eileen Schmitz*