

Friends of the La Mesa Library  
**Regular Board Meeting Minutes**  
November 21, 2013

**Attendance:** Board Members: Bob Duff, Bob Thatcher, John Schmitz, Eileen Schmitz, and Heather Pisani-Kristl (Library Ex-officio). Excused Absences: Deborah Ives and Chris Gonzales (City Ex-officio). Guest: Jake Sexton.

**Call to Order:** President John Schmitz called the meeting to order at 4:35 p.m.

**Approval of the Minutes:** The October 2013 minutes were approved with a minor correction.

**Treasurer's Report:** Bob Thatcher

- He presented the October Statement of Financial Position and the Income and Expense Statement. The major activity was the \$2,800 contribution to Matching Funds as voted at the last board meeting. It was moved and voted to accept both Statements.
- The Barnes and Noble Star Wars event raised \$312.73 for FOL.
- The Bookstore's daily average for October was \$45.23, compared with last year's average of \$45.04.
- The cost to tint the high windows over the front door is estimated at \$970 and includes the use of a scissors lift. It was moved and voted unanimously to transfer the \$1000 in the budget for this cost, and to create a new line item in the FOL budget for Library Improvements and Enhancements.
- John has a copy of the tinting company's insurance. FOL has insurance through the County Friends. Heather will check on Library insurance.
- Bob Duff inquired if the tinting might be shifted to a gray rather than a reflective finish. John noted it would be the same material used in the La Mesa Police Department building but will investigate further.

**Library Staff:** Heather Pisani-Kristl

- Heather reported several staff changes. She introduced Jake Sexton, La Mesa's new Librarian I, who is replacing Jessie Goodwin. John will make arrangements to guide Heather and Jake on a tour of La Mesa soon.
- Graham Hobbs is now a full-time Technician I, and Julie Silva is now La Mesa's part-time Technician I.
- Sarah Vargas has joined the Lakeside staff temporarily.
- Heather will send a staff list to Eileen who will distribute it to the FOL Board.
- The Winter Reading Challenge will start on Saturday, November 23.
- *Drop In and Read* promotion will take place on Wednesday, December 11.
- All new public computers will be in operation then.
- Carpeting is still planned. The county will cover lighting if the carpet cost is held down.
- There will be a new seating area by the emergency exit doors and an improved Children's area. The new magazine shelving in in place.

- Program Request: Heather asked for \$115 to pay for a musical harpist on December 14, the same day as La Mesa's Christmas in the Village. It was approved to pay the cost from the Adult Program budget.
- Holiday Party: The Library Staff is planning the annual potluck for staff and volunteers on Friday, December 13, at 5:45 p.m. It was discussed and decided to hold the General Membership meeting at 4:30 the same day.

President's Report: John Schmitz

- John showed a shirt with the FOL logo on it. He will email a link to the Board in case they would like to buy one for themselves. He also got an estimate of \$40 for a six-foot banner with grommets from John Fonseca's company. No decision was made at this time.
- **Authors and Artists:** City Manager Dave Witt agreed to allow use of the parking lot between City Hall and University for the event. John met with Dr. Mark Arapostathis and Mike Pacheco, Community Services Director, to start drafting an advertising solicitation letter. John also met with Mary England of the La Mesa Chamber of Commerce. One of her suggestions was that advertisers could target specific Library programs to benefit from their ads. John and Heather will itemize a list of possible programs. We plan to produce 500 program booklets.
- Lifetime memberships in the Friends of the La Mesa Library were voted to Bill Fischbeck who guided the extensive Bylaw revisions and to Steve Babbitt who greatly assisted in setting up and hosting the FOL webpage. Eileen will send a letter to them both. We will look into creating plaques to acknowledge their status.
- John will discuss possible new Bookstore volunteer name tags with Deborah.

IT Report: Bob Duff

- He has taken digital photographs of the Bookstore shelves. The pictures can be enlarged to read available titles.
- Bob has taken two web site names so that FOL can be found online by almost any search: <http://www.friendsoflamesalibrary.org> and <http://lamesalibrary.org>
- Bob will update the Events page.

Bookstore Report: The Bookstore will close for the holidays from December 20 through January 2, as was done last year.

The meeting was adjourned at 5:45 p.m.

*Minutes submitted by Eileen Schmitz*