

Friends of the La Mesa Library
Regular Board Meeting Minutes
May 25, 2018

Attendance: Present: Board Members Bob Duff, Joyce Purcell, John Schmitz, Eileen Schmitz, Bob Thatcher, Justin Walker, Heather Pisani-Kristl (Library ex-officio), and Lyn Dedmon (City ex-officio). **Guests:** Jonathan Lange and Robin Theilmann

The meeting was called to order at 4:35 p.m.

Approval of the Minutes: The minutes of April 26, 2018, were approved as read.

The agenda was reordered to fit participants' schedules.

Membership Report: Joyce Purcell

- Memberships continue to grow. They now stand at 206.
- Joyce will bring a revised membership form to the next meeting.

Library Staff: Heather Pisani-Kristl

- Johneen Sano will be retiring on June 2nd. Her entire career was in this library. Bob Thatcher moved and Bob Duff seconded a motion to honor her twenty-nine years of service with a \$50 gift card. It passed unanimously.
- The new Tech II is Nickolia "Nicki" Ortega who comes to us from Poway.
- Heather's presentation to the La Mesa City Council was two days ago. This board congratulated her on a job very well done. A reporter from the San Diego Union Tribune contacted Heather yesterday for a follow-up story on the Santee and La Mesa libraries.
- John used Heather's statistics to make posters which show how much the Friends have contributed to the La Mesa Library over the last ten years. One will go inside the Bookstore and one in the lobby.
- On Saturday, June 9th at 1:00 p.m., the Library will celebrate its 10th anniversary in this building and also kick off the Summer Reading Program. Music by Hullabaloo will appeal to small children. Parks and Recreation are committed to coming. Veronica will check with the Police Department and Heather has asked Community Services to participate.

Treasurer's Report: Bob Thatcher

- Total assets are \$44,876.83. Expenses came to \$383.96, of which \$220.25 was for Programs. \$100 went for Community Outreach. The remainder went to Bookstore equipment and supplies. Income was \$1,498.34 from Bookstore sales, membership dues, and sales of more valuable books through Maxwell's House of Books. The Bookstore's daily average sales in April were \$39.00.
- Jonathan asked about the procedures with Maxwell's. Bob explained our experiences with on-line book sales through Maxwell's and our own efforts through Alibris. Our own attempt was time-consuming with little return.
- The April Financial Statements were accepted.
- Bob will find out what Comerica Bank needs to remove Deborah Ives from the signature cards as she resigned from the Board.

City of La Mesa Report: Lyn Dedmon

- Oktoberfest 2018 will be held on September 28th - 30th. The City Clerk is now the point person; Lyn has been assigned to work on the Climate Action Plan. The Farmers Market has moved to La Mesa Boulevard for a six-month trial period.
- John reported that Community Services will provide the City's ad hoc member to our board. He will contact Sue Richardson to see who that will be.

President's Report: John Schmitz

- Window Coverings - John met with several businesses to get estimates for either covering or tinting the tall windows facing Allison Avenue and the high west windows. The upper ones that cast light on the staff desk and computer area need the darkest tinting. Shade covers would cost about twice that of tinting. A scissor-lift is expensive. Lyn suggested asking the City to help with this and perhaps use their lift. It was suggested that we get a quote for how many days might be needed. Justin will forward the name of company that he recently used.
- 2018/19 Budget - John requested that funding for the window project be included in the next budget. Bob Duff moved and Bob Thatcher seconded a motion to allocate \$4,000 for the window project. After discussion, the motion passed unanimously. Joyce Purcell pointed out that mailing costs have gone up. It was agreed to increase this category to \$400. Bob Thatcher moved to accept the 2018/19 Budget with the above modifications. Joyce seconded the motion. It passed unanimously.
- Supervisor Dianne Jacob met with the East County Friends this week. SDCL Director Migell Acosta was present. Santee Library, which rents a storefront space, is gearing up to build their own. Santee is asking its Friends group to come up with \$100,000 to help with furniture and fixtures. Casa de Oro and the County are discussing a land swap.
- It was agreed to not hold a June board meeting. Our next meeting will be the General Membership meeting on July 26 at 4:30 p.m.

Bookstore Report: Robin Theilmann

- Robin met with a new volunteer, Greg Faulk, who will be added to the substitute list.
- Robin noted that the cashbox has recently come up short a few times. She is setting up a new procedure for bookstore workers. The new form will note the number of 1s, 5s, and 10s, add those up, and be signed. That, and the income of each shift, will be put in in a manila envelope in the library's safe.
- Deborah Ives, who owned the screens and upper shelves, is letting the bookstore keep them. Eileen Schmitz donated a new shelving unit next to the desk.
- It was agreed that Robin should continue putting 1" x 5" MDF spacer boards in bookshelves.

IT Report: Justin Walker

- The web site domain has been transferred and is now controlled by us.
- Justin has applied for G-Suite for Non-Profits.
- Bob Thatcher and Justin can begin working on setting up Google Docs which will facilitate the bookstore accepting credit card payments.

The meeting was adjourned at 5:50 p.m.

Minutes submitted by Eileen Schmitz